

Michigan Homeland Security GIS Advisory Committee
Chairperson: Eric Swanson

August 26, 2004
1:00 PM – 4:00 PM
Minutes

Attendance: Gary Smith, Trevor Floyd, Woody Woodruff, Eric Swanson, Michelle Beckwith, Rob Surber, Eric Nischan, John Esch (DEQ for M. Scales), Paul Klimas, and Steve Perry

I. GIS Readiness Assessment Status

71 Assessments have been returned as of noon today (8/26/04).

II. Distribution and Review of Returned Materials

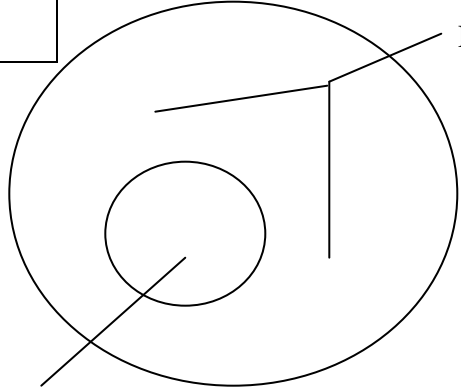
Assessments were distributed to the committee and reviewed for discussion on their first impressions of the assessments.

III. Discussion on Minimum GIS Readiness Standard

The Committee discussed the minimum GIS Readiness Standard.

- Key Guiding Principles for sub-committee
 - Assess GIS Readiness
 - Synchronize EOC & GIS Readiness Standard
 - Data
 - Technology
 - Personnel
 - Develop investment modes to sustain GIS readiness standard

Discussion Points:

Tools/Tech	Data	HR/Personnel
What GIS functions are needed? Visualize (Cartographic compilation) Buffering Address Matching Mitigation & Preparation (Not response) Match Response plans to GIS capabilities Where does the technology reside? How is it maintained?	Where is it stored? What is available? Imagery is very useful How do you access it? What data layers/attributes? Do you need "other links" options to data? Who/how maintained? Feedback/correction procedure **Look for agencies who already have responsibility for data maintenance	Skill Sets? * Training & education *Knowing what is where & how to compile Mutual Aid?
EOC Model Ops group chief -- logistics -- GIS		<p align="center">Data</p> 

Must Have

Desirable

IV. Draft Investment Strategy Discussion

The committee discussed the Draft Investment Strategy regarding the potential grant monies available. The following points were made:

- 60/20/20 rule
- Equity across state
- Guiding principles (noted in minutes from 8/6/04 subgroup meeting)
 - Maintenance agreement suggested - requiring proofing, correction reporting, etc.
 - Graduated disbursements
- Need to look at how project can be sustainable without additional funding.
 - Partnerships, etc.

Key Dates:

- Next week (week of 8/30/04) all people should be contacted to complete surveys so that we can compile data in timely manner.
 - Get as much info as you can from phone conversations
 - Input summarization of data
- Make all reminder calls and get surveys back within the next week or so. All Data entry complete by September 9th tentatively.
- September meeting moved to Tuesday, Sept. 21, 2004 from 1:00 PM – 4:00 PM. Location: CGI Offices, 111 S. Capitol Ave., 10th Floor Romney Building, Lansing, MI.